



Meeting date:	December 5, 2018
Time (Start/Adjourn):	6:00 - 7:15 PM EST
Attendance Total:	8
Members:	Kerry Labovitz, Tasha Benson, Brigitte McCarthy, Rachel Gritzer, Kierstie Keller, Margaret Honda, Mel Conway, Katie Cerasoli,

Agenda Items/Notes

1. Co-Presidents' Report

i. Events for 2018-2019

- Staff Cookie Swap - Monday, Dec 10th
 - Need more bakers – esp. at RJH
- Spring Parent Event
 - April 6th as possible date
 - Room fee quotes from different venues
 - 80s rock band
 - Auction discussion – as to whether or not we do that
 - 50/50 raffle option
 - Silly ideas that might generate fundraising without an auction: Your name on the cafeteria for a month
- Someone Special Dance
 - Date for dance has been changed back to May 18th
 - Theme will probably start planning in February
 - Have contests; get trophies; Limbo
- School gifts
 - Budget is \$200 per school
 - Code concerns for toaster oven
 - Refresh of the space doesn't fit within budget
 - ❖ Call-out in winter for maybe a spring overhaul
 - Idea to stock kitchens with snacks and seltzers
 - Inquired with Jacquie who provided the suggestion
 - Offer peanut free alternatives
 - Mel is leading the effort
 - Look for containers that the supplies can be housed in
 - Deliver before vacation – Week of December 17th

2. Vice Presidents' Report

- Grants
 - None submitted this month
 - Update on Theatre Grant
 - ❖ Ms. Papoutsy – Theatre production at RES for upper grade levels
 - ❖ Following up with Suzanne
 - ❖ Looking at numbers and if we can hire another person to help to increase enrollment
 - ❖ UNH internship opportunity

- ❖ Wants it ran through ASE – 8 week program could we fund it through grant process or would there be a minimal charge
- ❖ REF is funding some of the amount
- ❖ Additional funds with either be provided by PTA or PTA + charge of ASE
- ❖ Currently there are 2 people who are involved from a supervision perspective
- ❖ If supervision is the concern for increasing enrollment, we will inquire
- ❖ 2x a week for 8 weeks
- ❖ Performance April 16 and 17th
- ❖ Practices beginning Feb. 11th – Monday and Tuesday (2nd week of session 5 – can run concurrently)
 - Check with Donna to get on calendar
- ❖ Sign up for different roles for the production might allow more enrollment control
 - Behind the scene vs. performance

3. Treasurer's Report

- Membership update: a few more members joined = 144 members
- Reviewed budget
 - Anonymous donation specific for balance board
 - Inquired where it should go within the budget from an income perspective
 - Brigitte will determine when it aligns best
- Kerry will create the tax credit letters for sponsorships/donors
- ASE
 - Session for go live Monday, December 10, 2018
 - New offerings:
 - Drumline from 3-5 – semester long commitment
 - Mrs. Papoutsy is organizing it
 - Story Slam – 2 or 3 consecutive sessions
 - A separate email should go out explaining the extended commitments
 - Crazy 8s will move back to the library
 - Coding classes – more boys enrolled; perhaps do GIRLS that Code to enhance interest in coding
 - Would run concurrently to see how the enrollment plays out
 - Could change description to make it more appealing to both girls and boys – maybe about music vs. robot or sports
 - Parent expressed interest in Chinese – looked into it and finding an instructor but didn't fit the ASE model as they were looking to supply and instructor for the year
 - Positive feedback for Ms. Piper's ASE
 - Should start dialog for ASE for next year given 5th grade move to RJH
 - Could attach to existing clubs at RJH
 - Mel/Nina will get a list of current clubs
 - Signups will begin Monday, November 12th
 - Discussion around offerings at RJH; difficult to run as students are involved in other activities/clubs
 - Looking for idea that kids would be interested in; currently haven't gotten traction
 - Art club currently at RJH but not tied to ASE
 - Consider branding it a little differently – Give budget to have clubs vs. an activity every week
 - Possibly check with Mr. Ross about running something for 5th grade

4. Secretary's Report

- **Meeting Minutes**
 - Motion to approve meeting minutes; Minutes approve
- **Other**
 - **5th grade transition to middle school**
 - Open house was well-received; Impressed with student ambassadors who answered and helped at the event
 - Every grade will have a 3 teacher team